

Fundamentals of Title IX: Your Role as Coordinator

Presented by NESDEC Legal Associate Jeanne M. Colachico, Esq.

November 20, 2019

About Program Content . . .

If you're an experienced Title IX Coordinator, one of your main goals is keeping current. Alternatively, with each school year, many school districts have newly-appointed, rotating, or additional staff who find they are suddenly assigned Title IX Coordinator duties. What are the most important short-term and longer-term duties and responsibilities for Title IX practitioners? The session will provide an opportunity for Title IX Coordinators, Human Resource Administrators with Title IX responsibilities, and other related school personnel with oversight roles to:

- Review pertinent legal precedents and updates for Title IX
- Apply Title IX policies and procedures
- Learn fundamental skills for conducting effective investigations of Title IX issues
- Explore techniques for interviewing witnesses and best practices for report writing
- Prepare a strategic plan for Title IX issues for your District

In addition to being a great refresher workshop, this session is an excellent opportunity for both newly-appointed coordinators and those assigned ancillary duties related to Title IX to share their experiences and best practices from their colleagues. The workshop will offer hands-on learning, informational exchanges, checklists, templates, and other useful tools.

About the Presenter . . .

Jeanne M. Colachico, Esq. is the Legal Associate for NESDEC. She also heads a legal/human resources management consulting firm in North Andover, Massachusetts, where she offers legal advice on employment matters to private and public sector employers. She has many years of experience in conducting internal investigations, workplace assessments and HR audits, as well as in providing employment-related training. Prior to establishing her own firm in 2000, Attorney Colachico held both senior legal counsel and senior human resources management roles at FleetBoston Financial Group, Textron, the U.S. Department of Defense and the Massachusetts Department of the Attorney General. Ms. Colachico holds certifications in many Title IX specializations from the Association of Title IX Administrators and is a member of the Society of Resource Management (SHRM) and the Massachusetts Bar. Fluent in Spanish and proficient in French and Italian, Ms. Colachico has published numerous articles on civil rights, Title IX, and employment discrimination-related topics and has spoken about these issues nationally in both English and Spanish.

Schedule:

Date: Wednesday, November 20, 2019

Time: 9:00 am Registration/Continental Breakfast
9:30 am – 3:00 pm (a light working lunch is included)

Location:

Sullivan Professional Development Center
New England School Development Council
28 Lord Road, Suite 220
Marlborough, MA (directions at www.nesdec.org)

Registration Deadline: November 6, 2019

Cost: \$185 per person for NESDEC affiliates and \$325 per person for non-affiliates (\$25.00 per person discount for teams of 3 or more)

Payment: Registration form and either payment or purchase order are required to register. An email will be sent to the attendee to confirm registration.

Special Services: Please contact NESDEC if you have special accommodations or dietary needs.

Be Sure to Register Early – Space is Limited!

To register, fill out our registration form online, or email this form to pd@nesdec.org.

Name: _____	Position: _____
District: _____	School: _____
Address: _____	City/State/Zip: _____
Email: _____	Phone: _____
Amount Enclosed \$ _____	Form of Payment: Check # _____ PO # _____

Certificates of Attendance will be given out at the end of the Session. **REGISTRATION DEADLINE: November 6, 2019**

Payment or purchase order is due with registration. Please make checks payable to NESDEC.

Registration is not automatic and will ONLY be confirmed by email.

Cancellations must be received in writing/email at least 3 business days in advance of the event. A \$50 cancellation fee will be charged after that time.